



Virginia Beach Anglers Club

Bylaws & Appendixes

05 March 2026

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VBAC Bylaws

I. Name of Organization

The name of the corporation is Virginia Beach Anglers Club, Incorporated.

II. Purpose

A. Nonprofit

Virginia Beach Anglers Club is organized exclusively for charitable, educational, religious and scientific purposes, under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

B. Specific

1. To encourage sport fishing, both freshwater and saltwater, while supporting prudent governmental and other policies that promote the preservation, conservation and ecology of all marine life.
2. Educate members and others in the techniques of sport fishing to enhance their enjoyment of the sport.
3. Create youth interest in sport fishing by supporting youth fishing activities and programs.
4. Promote interest and participation in recreational and competitive angling by conducting programs and activities that encourage sport fishing.
5. Conduct social activities that create a wholesome climate for deriving the maximum pleasure from sport fishing by members, their families and guests.
6. Plan and conduct fund-raising activities to provide the revenues needed to support the above objectives.

III. Membership

A. Eligibility

1. Any person subscribing to the purpose and objectives of the VBAC as described in Article II, is eligible for membership.
2. Membership is granted after completion and receipt of a membership application and annual dues.

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B. Code of Conduct

The following code of conduct outlines the principles and behaviors that we expect from all members and their guests. Remember, for many in the public, your behavior represents all anglers.

1. Respect for others
 - a) Treat all members, officials, and the public with respect and courtesy.
 - b) Avoid behavior that may be considered harassment, bullying, or intimidation.
 - c) Do not discriminate against an individual for any reason, whether it be sex, race, marital status, age, disability, occupation, religion or belief.
2. Safety and Responsibility
 - a) Always follow safety guidelines.
 - b) Read and familiarize yourself with the VBAC Bylaws.
 - c) Follow state and local regulations and obtain permission when required.
3. Environmental Awareness
 - a) Respect the environment and wildlife in and around our fishing spots by doing minimal damage and/or disturbance to the habitat or ecosystem.
 - b) Avoid littering and remove old tackle. Leave it cleaner than you found it.
 - c) Report a wildlife violation to the DWR Wildlife Crime Line 800-237-5712.
4. Sportsmanship
 - a) Do not bring VBAC into disrepute either verbally or digitally and adhere to the principles of fair play and good sportsmanship.
 - b) Report any rules infractions or cheating to the club immediately.
 - c) Respect the decisions of club officials and tournament organizers.
5. Membership Responsibilities
 - a) Attend club meetings and participate in club activities.
 - b) Pay dues and fees on time and treat club property and equipment with care and respect.
 - c) Recognize and understand how to report any safeguarding concerns relating to children, young people and adults at risk.

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6. Officers & Board Members
 - a) Agree to always represent the best interests of the club and not represent any other interest/matter that may be contrary to the best interests of VBAC and the sport of angling.
 - b) Abide by all resolutions democratically agreed by the Board.
 - c) Outside of Board meetings the members will support any motion or decision properly discussed and voted on in the meeting, even if they were not in agreement with the decision. All members will be able to have a frank and meaningful discussion during the meeting, but once the democratic decision has been made the topic or motion cannot be raised again unless circumstances deem the decision was not in the best interest of the club. This does not exclude the members discussing or sharing their opinion or preference.
 - d) No member may publicize any matter in the name of the club unless that member has been nominated the spokesman for the club. This should not prevent a member from expressing their own views at private meetings, but they must make it totally clear that these are personal views and will not necessarily be adopted by the Board.

C. Types of Memberships

1. Family
 - a) All family members residing in the same household, includes spouse and all dependent children through age seventeen (17).
 - b) Dependent children over age seventeen (17), attending a school of higher learning, and still claiming their parent's residence as their own, and dependent upon the parents for their support will fall under the family membership classification.
2. Individual
 - a) Membership shall include individual members eighteen (18) years of age or older.
 - b) Children aged seventeen (17) and under may apply for an individual membership but they must be sponsored by an active member who is eighteen (18) years of age or older.
3. Life
 - a) Those members who have distinguished themselves through exceptional service to the VBAC and who have been so designated and excused from further payment of dues by the Board of Directors.
 - b) Entitled to all club rights and privileges.

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4. Honorary
 - a) People selected by the Board of Directors when it deems such people are worthy of this recognition.
 - b) Exempted from payment of dues and shall not have the power to vote. The list of honorary members shall be reviewed annually and approved by a majority vote of the Board of Directors.

D. Annual Dues

1. Individual members shall pay dues as determined by the Board of Directors.
2. For families wishing to have two votes for any club business, memberships shall be 1.5 times the cost of an individual membership.
3. Annual dues shall cover the period from January 1st through December 31st.
4. New members joining from October through the end of the year shall be considered paid for the following year.
5. Members with dues in arrears beyond the annual March business meeting shall be dropped from the rolls and therefore forfeit all rights and privileges of membership. Members may be reinstated upon payment of the current year's dues.

E. Good Standing

Individual, Family, and Life Members who have paid their dues and are not in debt to the club, will be considered in good standing.

F. Resignation

1. Any member may resign by filing a written resignation with the secretary.
2. Resignation shall not relieve a member of unpaid dues, or other charges previously accrued.

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G. Discipline

1. Termination

- a) For cause and upon 14 days' notice, any member may be suspended or expelled. Sufficient cause for such suspension or termination of membership shall be violation of the bylaws or any lawful rule or practice duly adopted by the VBAC, or any other conduct prejudicial to its interests.
- b) When warranted, other disciplinary action may be prescribed in lieu of suspension or expulsion.
- c) Any disciplinary action shall be prescribed by a two-thirds vote of the entire membership of the Board of Directors.
- d) All rights, privileges and interests of a member shall cease on the termination of membership.

2. Appeals

- a) Any member suspended or expelled may appeal to the General Membership.
- b) Within seven days of receiving the Board's decision, a member shall notify the Board in writing of the decision to appeal to the General Membership.
- c) The appeal will be heard at the next regular membership meeting.
- d) At the membership meeting it should be the first item discussed on the agenda and in the following format:
 - (1) Each side will state their argument starting with the President.
 - (2) Each side may have one rebuttal statement.
 - (3) Ballot vote of the membership. The question on the ballot will be "I concur with the decision of the Board of Directors. Yes or No".
 - (4) A 2/3 majority is required to overturn the decision of the Board.
 - (5) If the decision is overturned, the suspension or expulsion will be considered null and void.

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IV. Meetings

A. Regular

Regular meetings of the membership shall be held on the first Thursday of each month.

B. Board

1. The Board shall meet monthly, on the third Thursday of the month.
2. Special meetings of the Board may be called at the President's discretion or when the President is petitioned in writing by three or more members of the Board.
3. See Special Meeting requirements, Article IV. D, 2, 3, and 4.

C. Annual

1. The regular December meeting shall be called the "Annual Meeting".
2. Officers and committee chairpersons shall make year-end reports to the membership.
3. Annual elections of officers and Board members shall be held.

D. Special

1. May be called by the President or upon written request of any five members.
2. Only such business as described in the written request shall be transacted at a special meeting.
3. Seven (7) day notice should be given.
4. The minutes from the Special meeting shall be read at the next Regular meeting.

E. Quorum

1. Fifteen voting members in good standing shall comprise a quorum for Regular, Annual, and Special meetings.
2. A majority of the membership of the Board shall constitute a quorum for Board meetings.

F. Parliamentary Procedure

1. Any question concerning parliamentary procedure at meetings shall be determined by the President by reference to Robert's Rules of Order.

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2. All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place unless otherwise specified (e.g. (III.G.2d)(4)).

V. Elections

A. When

1. Annual election shall be held at the Annual meeting in December.
2. As needed to fill vacancies, decided by the BOD.

B. Who

1. The election is for three (3) Board members (replacing the three (3) that have been on the Board for three (3) years) and five (5) Officers.
2. If other Board positions need to be filled, it should be stated who is running for which openings.

C. How

1. The vote will be by secret ballot.
2. Unopposed positions may be elected by a motion on the floor.

D. Nominations

1. The nomination period is opened at the October General Membership meeting and closed at the beginning of the Annual meeting.
2. Any member of Good Standing may be nominated.
3. Members may self-nominate.
4. Members may only accept a nomination for one position.
5. Nominees will be listed in the monthly newsletter.

E. Votes

1. Each Individual, Life, and Family membership in good standing shall have one vote in all VBAC affairs brought to the membership for decision.
2. If the Family membership paid 1.5 times the annual dues, they shall have two votes in all VBAC affairs brought to the membership for decision.

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VI. Board of Directors

A. General Powers

The affairs of VBAC shall be managed by its Board of Directors, hereinafter referred to as the BOD. The BOD shall have control of and be responsible for the management of the affairs and property of VBAC.

B. Number, Tenure, Requirements, and Qualifications

1. The BOD shall be comprised of the six (6) Officers described in Article VII and nine (9) Board members.
2. Board Members will serve three-year terms. The three (3) new members elected each year will replace the three members that have been on the Board for three (3) years.
3. The immediate past President shall serve as the Chairman of the Board of Directors.
 - a) The intent is to provide guidance and history for the BOD.
 - b) This is a honorary non-voting position, unless the BOD is tied. Then the Chairman may make the deciding vote.
4. Shall be a member in good standing.
5. Shall be 18 years of age or older.

C. Vacancies

1. Whenever any vacancy occurs in the BOD it shall be temporarily filled by an individual selected and approved by a majority vote of the remaining members of the BOD at a Board meeting until an election is held.
2. If a position becomes vacant during the three-year term, an election will be held to fill the position for whatever time is left of the three-year term.

D. Compensation

Members of the BOD shall not receive any compensation for their services as Directors.

E. Removal.

1. Any member of the BOD may be removed with or without cause, at any time, by vote of three-quarters (3/4) of the members of the BOD if in their judgment the best interest of VBAC would be served thereby.

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2. No BOD member shall be expelled without an opportunity to be heard and notice of such a motion of expulsion shall be given to the member in writing fourteen (14) days prior to the meeting at which a motion shall be presented, setting forth the reasons of the Board for such expulsion.
3. Member may appeal per Section III, G, 2.

VII. Officers

A. President

1. Shall have general superintendence and direction of all other officers of VBAC and see that their duties are properly performed.
2. Preside at all meetings of the membership.
3. Appoint all standing and special committees described in Article VIII.
4. Serve as ex-officio member of all committees.
5. Represent VBAC at conferences, symposia and other meetings at which the VBAC is expected to be represented.
6. Prepare the agenda for the Board meeting.

B. First Vice-President

1. In the event the President is unable to exercise his duties, assume the duties of President as described above.
2. Assist the President in conducting general membership or board meetings.
3. Serve as Membership Coordinator. As such maintain records to include name, type of membership, address, telephone number(s), e-mail address, boat name and current dues status.
4. Maintain list of member volunteers as submitted by committee chairs, for eligibility for participation in selection of club sponsored tournament teams.

C. Second Vice-President

1. Assist the President and First Vice-president as instructed.
2. In the event the First Vice-President is unable to exercise his duties, assume the duties of the First Vice-president as described above.
3. Coordinate the activities of standing and special committees as directed by the President.
4. Coordinate and solicit nominations for the fall elections.
5. Serve as the VBAC Historian.

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D. Recording Secretary

1. Attend and maintain a written record of all board and general membership proceedings.
2. Report the minutes at scheduled meetings of the board and membership.
3. Maintain Club documents to include By-Laws, Minutes (keep for seven (7) years), Agenda, etc.
4. Perform other such duties as required by the President or the Board.

E. Corresponding Secretary

1. Compile, write and publish the VBAC newsletter, Tight Lines, forwarding it to the membership before each scheduled meeting.
2. Coordinate with the First Vice President the records required to forward the newsletter to the membership.
3. In the event the Recording Secretary is unable to exercise assigned duties, assume the duties of Recording Secretary as described above.
4. Assist the officers and board members with the preparation of other correspondence as may be required for the effective administration of the VBAC.
5. Maintain an updated Club Roster and make it available to members when requested.

F. Treasurer

1. Serve as the chief financial officer of the VBAC and provide for the safekeeping and accounting of all VBAC funds. The VBAC funds shall be deposited in an account with a local bank. The President and Treasurer shall be authorized to withdraw funds from this account. The signature of either one of these officers is to be acceptable by the bank. Only one signature is required.
2. Collect and account for all dues, sales and tournament proceeds and such other funds that accrue to the VBAC.
3. Pay accounts payable by check after determining their accuracy and legitimacy.
4. Prepare an annual budget for Board approval by the end of January of each year.
5. The fiscal year shall coincide with the calendar year.
6. Prepare and deliver a written financial report at each board and membership meeting.

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7. In coordination with the President, arrange for an audit of the VBAC's accounts at least annually and as otherwise directed.
8. Prepare and file local, state and federal tax returns as required.
9. Act as the VBAC Registered Agent.
10. At no time shall only one member be listed on any financial account that VBAC owns.
11. The financial records of the organization are public information and shall be made available to the membership, board members, and the public.

G. Line of Succession

The line of succession shall be President, 1st Vice President, 2nd Vice President, Recording Secretary, Corresponding Secretary, Treasurer, and Board of Directors (year elected to the Board (current term), then years as a VBAC Member).

H. Vacancies

1. If an Officer's Post becomes vacant, the next Member in the Line of Succession shall assume those duties until a temporary appointment is made.
2. The President shall appoint a member in Good Standing to fill that position (except Treasurer) until a General Membership election can be held.
 - a) If the President is the vacancy, the 1st VP, shall become the President and the 2nd VP becomes the temporary 1st VP until a General Membership election can be held for the 1st VP position. (The intent is to never have a President that was not elected by the General Membership.)
 - b) The 1st VP will finish out the partial term as President and then complete the full term.
 - c) If the Treasurer is the vacancy, the senior Board Member shall assume those duties, including account access, until the position is filled by an election of the General Membership.
3. The membership shall be notified of the vacancy and appointment as soon as possible.

I. Terms of Office

1. Each officer position is for one year.
2. The President's position will be filled by the previous year's 1st VP.
3. The election for all Officers, except the President, and the three (3) Board members will be held at the Annual meeting in December.

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4. The term of office will run from January 1st to December 31st. (This allows left seat, right seat turnover and to change who's on the bank accounts.)

VIII. Committees

A. Responsibilities

1. The President, with assistance from the Board, shall appoint standing and special committees as required for the efficient administration of the VBAC.
2. Standing and Special Committees will be chaired by current board members whenever possible.
3. Standing committees shall include Audit, Nominating, Ways and Means, Tournament, Public Relations, Prize Fish Program, Surf Fishing and Special Events.
4. Special committees shall be appointed as needed to respond to the specific needs of the VBAC.
5. Committee chairs shall maintain and report (to the 1st Vice President) the names of club member volunteers who worked committee functions.

B. Standing Committees

1. Ways and Means
 - a) Plan and conduct fund raising activities, including advertising, trophy sponsors, raffles, merchandise sales and other activities to raise revenue.
 - b) Prepare and submit to the Treasurer a written financial report, including documentation of receipts and expenditures, for each fund-raising activity.
2. Tournament
 - a) Plan and conduct all VBAC tournaments.
 - b) Coordinate Surf and Boat Team entries.
 - c) Update rules and procurement of promotional materials and trophies.
 - d) Prepare and submit to the Treasurer a written financial report, including documentation of receipts and expenditures, for each tournament.
3. Public Relations
 - a) Prepare and implement communications programs to publicize the VBAC and its activities.

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- b) Coordinate social media and internet accounts (ie. Website, Facebook, Instagram, Etc.)
- 4. Prize Fish – shall plan and conduct the monthly and annual prize fish programs, assuring proper documentation of all prize fish entries.
- 5. Program – shall arrange for a speaker at the monthly membership meetings and other occasions.
- 6. Special Events – shall be responsible for such events as the annual awards banquet, oyster roast, Christmas party and participation in shows, as deemed appropriate by the Board.

IX. Tournaments, Awards, & Prize Fish Program

A. Tournaments

- 1. The VBAC shall sponsor a series of tournaments and give awards each year to encourage participation by members and others in sport fishing.
- 2. The list of Sponsored Tournaments, Awards, and participation in Team Sponsored Tournaments shall be reviewed annually and approved by a simple majority vote of the Board.

B. Eligibility.

- 1. Shall be in good standing per Section III, D.
- 2. Participation
 - a) Shall have participated with the VBAC by helping with at least one club activity during the year prior to the day that the entry fee is required to be paid. (Suggested Activities – Club Officer, Club Board Member, Newsletter, Club Sponsored Tournaments, Club Adopt-A-Spot Clean-up, Awards Banquet, Boat Show, Oyster Roast, Meeting Refreshments, Raffles, Club Apparel Sales, etc.)
 - b) The person in charge of the activity will keep a record of who participates in the activity, but it is the Member's responsibility to make sure their name gets recorded with the person in charge. The 1st VP maintains the master list.
 - c) The President has discretion as to additional activities that count towards the participation requirement.

C. Club Sponsored Tournaments

Appendix A

D. Surf Tournaments with Club Sponsored Teams

Appendix B

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E. Boat Tournaments with Club Sponsored Teams
Appendix C

F. Prize Fish Program
Appendix D

X. Amendments

A. Bylaws

1. May be amended, repealed or added to at any regular membership meeting with a two-thirds majority vote of the members present.
2. The vote may only occur after being discussed at two consecutive Regular Membership meetings.
3. The proposed amendment, repeal or addition shall be published in the VBAC newsletter after the first meeting and shall include the date, time, and location of the meeting where they will be voted on.

B. Appendixes

1. May be amended with a simple majority vote of the Board of Directors.
2. The changes shall be published in the following months newsletter and discussed at the following months Membership Meeting.

XI. Dissolution

A. The VBAC shall be dissolved upon a two-thirds vote of the membership and after adhering to Article XI.

B. Upon dissolution of the VBAC, any assets and resources lawfully available for distribution shall be distributed to one (1) of more qualifying organizations described in Section 501 (c)(3) of the 1986 Internal Revenue Code (or described in any corresponding provision of any successor statute) which organization(s) have a charitable purpose which, at least generally, includes a purpose similar to the dissolving corporation.

C. The organization to receive the assets of the VBAC hereunder shall be selected in the discretion of a majority of the managing body of the corporation.

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ADOPTION OF BYLAWS

We, the undersigned, are all of the Officers of this corporation, and we consent to, and hereby do, adopt the foregoing Bylaws, consisting of the 17 preceding pages, as the Bylaws of this corporation.

ADOPTED AND APPROVED by a majority vote of the general membership on the 1st day of May, 2025.

Richard Califf, President - VBAC

Thomas Morgan, 1st Vice President

Chris Schramm, 2nd Vice President

Robert Oliver, Treasurer

Russell Willoughby, Recording Secretary

Lou Corigliano, Corresponding Secretary

